



INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN  
KASHMERE GATE, DELHI-110006

Date: 16/08/2022

**SPECIAL SPOT ROUND COUNSELING FOR ADMISSION TO  
M.PLAN PROGRAMME IN IGDTUW FOR THE ACADEMIC YEAR 2022-23  
AGAINST THE VACANT/ WITHDRAWAL SEATS**

**Subject: Instructions for Special Spot Round counseling for admission to M. Plan programme 2022-23 in IGDTUW, Delhi**

**1. Procedure Timeline:**

**Closing date of online applications: 29<sup>th</sup> August 2022 (midnight)**

**Date of Special Spot Round Counseling: 30<sup>th</sup> August 2022**

All the participating candidates should report at 09:00 am in the Seminar Hall, IGDTUW and mark their attendance compulsorily. The Special Spot Round will be conducted for admission to the M.Plan against the vacant/withdrawal seats.

**2. Fee to be paid at the time of Admission:**

Every candidate participating in the **Special Round of Counseling shall pay Rs. 1000/-** as the Registration fee in the form of Demand Draft **in favor of “Registrar, IGDTUW” payable at Kashmere Gate, Delhi- 110006.**

Every applicant who gets the admission offer in the M.Plan programme in the Special Spot Round of Counseling shall pay the **course fee (AY 2022-23) of 1,75,500/-** (Rupees One Lakh Seventy-five thousand five hundred only) **in favor of “Registrar, IGDTUW” payable at Kashmere Gate, Delhi- 110006.** has to submitted at the time of seat allotment. The break-up of this admission fee is as under:

ÉAnnual Fee: Rs. 1,68,500/-

ÉSecurity Deposit (refundable): Rs. 5000/-

ÉOne time Alumni Fee: Rs. 2000/-

**3. Withdrawal Policy**

The fee paid will be **Non-Refundable** for the spot round/walk-in except the security deposit of Rs 5000/-.

**4. Application fee for Online Applications/Walk-in Applications**

Candidates are advised to apply online through google link:

<https://forms.gle/FubVLdqzny661zMu7>

At the time of registration on the online portal, an application fee of Rs. 1000/- will be charged, otherwise, for other applicants who turn up for the walk-in counseling, a DD has to be submitted in favor of Registrar, IGDTUW of Rs. 1000/- as registration fee.

**5. Documents required at the time of counseling:**

Candidates are required to produce all the original certificates and two sets of self attested photocopies in support of their candidature at the time of document verification.

Following is the list of essential documents required for the counseling:

- a. Print-out of the online application form duly signed by the candidate with four passport size photo.
- b. 10<sup>th</sup> Class Certificate (for Date of Birth proof)
- c. 12<sup>th</sup> Class/equivalent marksheet

- d. Consolidated marksheet for Graduation degree & marksheets of all years/semesters for Graduation degree.
  - e. Graduation Degree/Provisional Certificate
  - f. Consolidated marksheet for Post-Graduation degree & marksheets of all years/semesters for Post-Graduation degree (if applicable).
  - g. GATE score card
  - h. Caste Certificate for SC/ST/OBC-NCL/KM/PD/CW/EWS if applicable. Candidates belonging to OBC-NCL & EWS will be required to submit the certificates issued on or later than 1<sup>st</sup> April 2022.
  - i. ID Proof Aadhar card/Driving License/Voter ID/PAN Card
  - j. Proof of CGPA/CPI conversion to percentage.
  - k. Demand Draft of Rs. 1000/- as registration fee. Demand Draft has to be drawn in favour of Registrar, IGDTUWö payable at Kashmere Gate, Delhi- 110006.
  - l. Medical Fitness Certificate (Refer Annexure 0Hö of the admission brochure)
  - m. Undertaking for Final Year Appearing Candidates. Candidates who are appearing in their final semester/final year examination (i.e. their qualifying degree result is awaited), have to fill the undertaking form Annexure 0Eö given in the admission brochure. Any Seat offered to a final year appearing candidate will be purely provisional and subject to fulfillment of minimum eligibility criteria. If such candidate is unable to meet minimum eligibility criteria till the date declared by the University, her admission shall be cancelled and no fee will be refunded.
- 6.** Candidate will be eligible for final seat allotment subject to the following conditions:
- (i) verification of all documents at the time of counseling and fulfilling of the eligibility criteria
  - (ii) availability of seat in the required field and payment of fees for the program.
- 7.** If the candidate fails to produce any required documents, her candidature is liable to be cancelled. In case, the candidate fails to fulfill minimum eligibility criteria, her admission shall be cancelled and no fee will be refunded. Admission may be cancelled even after seat allotment & submission of fee if any data/document provided by the applicant is found to be incorrect.
- 8.** All the applicants are advised to maintain COVID appropriate behaviour as per Govt. guidelines and general preventive measures during the counseling.
- 9.** Keep visiting [www.igdtuw.ac.in](http://www.igdtuw.ac.in) and keep checking your emails (from: [mtechadmissions@igdtuw.ac.in](mailto:mtechadmissions@igdtuw.ac.in)) regularly for further information.
- 10.** For any further queries, please call: 9289617790 (between 10 am to 5 pm)

Sd/-  
(M.Plan Admission Coordinator)